



ASSOCIAZIONE DEI SALESIANI COOPERATORI

World Council

World Executive Secretariat

Via Marghera, 59 - 00185 Rome (ITALY)

cooperatori@asscc-mondiale.org

Guidelines for submitting the Rosario Maiorano 2025 Project

Introduction

"Salesian Cooperators feel a deep sense of solidarity with the society in which they live and in which they are called to be light, salt, and leaven. They believe in the inner resources of the person. They share the values of their own culture and are committed to ensuring that it is guided by Christian humanism. They promote innovation with a critical Christian sense. They integrate all that is good into their lives, listening especially to young people in discerning the signs of the times. In the face of sociocultural challenges and difficulties, they adopt a critical and constructive attitude. They are committed to spreading a Christian and ethical culture of acceptance and solidarity throughout society." (Article 16 PVA/E)

Encouraged by this article from the PVA, the World Council believes that the Association of Salesian Cooperators can fully realize its potential, emerging in society, through the implementation of project initiatives promoted by the Association itself. Indeed, through concrete projects, the Salesian Cooperators can encourage young people to become *"good Christians, honest citizens, and future inhabitants of Paradise."*

Conducting projects means precisely *"taking a constructive attitude toward the sociocultural challenges and difficulties of our time"*; challenges and difficulties that are particularly encountered among young people around the world. Discerning the signs of the times now means understanding the needs of our young people, listening to their plea for help, and transforming it into opportunities for human and spiritual growth.

For this reason, the SEM has deemed it appropriate to prepare a short guide to assist local centers and provinces planning to submit projects to the World Council for funding and implementation.

How to structure a project

A project represents the path chosen to achieve a result capable of responding to a specific need of the community. For this reason, the project structure begins with an **analysis of the needs of its territory**, with the objective and goal of identifying those needs and providing an appropriate response. At the same time, **the project's recipients are identified**. For the Salesian Cooperators, these are preferably children, adolescents, and young people, especially the poorest and most abandoned, with the goal of helping them become *"good Christians, honest citizens, and future inhabitants of Paradise."*

The project objectives are then defined to determine how the area's needs should be addressed. These **activities** represent the specific method chosen to achieve the listed



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objectives. Finally, we detail the costs, the **budget** required for the project, and the project **duration** (maximum one year). We also highlight the schedule of activities to be conducted.

Finally, an analysis of the project's **social impact is conducted**, that is, an assessment of the project's merits, the results to be achieved, and the needs met. This entire analysis and development should be captured in a document responding to the "Detailed Project Explanation":

Who presents the project and to whom

The project application must be submitted using only the document attached to this guide, otherwise the project will be cancelled.

The project initiative will be presented to the World Council by the Provincial Council with the support and initiative of one or more local Centers belonging to that Province.

The Provincial Council may receive more than one project request from local centers; in this case, it will select only one, giving priority to the one deemed most urgent and necessary for the benefit of young people.

The Provincial Council submits the proposal to the World Councilor of the Region of Reference. If more than one application is received, the Councilor will select the most urgent and necessary one for the good of youth and submit it to the World Council by October 30, 2025, via email. Each World Councilor may submit only one project request to the World Council. Therefore, each year, the World Council must select the project to be funded from a maximum of twelve proposals received.

The Global Council selection process will be conducted using a scoring system, and all Global Council members will vote openly on each proposal, assigning a score. The proposal with the highest score will be funded.

In January 2026, an amount equivalent to 40% of the financed sum will be disbursed into the current account proposed for the project to be financed, **and the project must be developed and completed by December 31 of that same year.**

Before receiving the second payment for the project, the Provincial Council must submit a report to the World Council showing how the first advance was spent, including official invoices justifying the expenses incurred. This report must be signed by the Provincial Coordinator and the Provincial Administrator and countersigned by the World Councilor for the reference Region. Once this documentation is received and verified, the World Council will order the second payment, amounting to 60% of the total allocated funds.



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The Provincial Council must submit a report to the World Council showing how the second advance has been spent and applied, along with the original invoices justifying these expenses. This report must be signed by the Provincial Coordinator and the Provincial Administrator and countersigned by the World Councilor of the reference Region.

If the Provincial Council that submitted and proposed the approved project does not submit the respective reports explaining how the advances received were spent, it will not be able to receive further funds and will not be able to submit new proposals in subsequent calls for proposals. It will also be subject to the return of the money sent by the World Council. If the Provincial Council that has been approved for the project does not intend to carry it out, the amount allocated to the chosen project will be assigned to the project that ranks second on the list.

The World Councilor for the Reference Region will coordinate the project and share it with all Salesian Cooperators worldwide through publications of photos, videos, testimonials, and newspaper articles, both on the Association of Salesian Cooperators website and on the World Council's Facebook page. Other information channels deemed most appropriate for publicizing the actions conducted will also be used. Furthermore, the World Councilor will ensure the successful completion of the project, and the sums spent, endorsing the accounts.

Dates for project presentation

The project must be submitted *before October 30, 2025*, as follows (both must be done):

- **paper originals** in: Association of Salesian Cooperators (to the attention of Raúl Fernández Abad) Calle Alcalá 211, office 11, 28028 Madrid (Spain)
- **digital copy** at these two email addresses
 - amministratore@asscc-mondiale.org
 - cooperatori@asscc-mondiale.org

Documentation for the presentation of the Project

In addition to the form, the attachments indicated in it must be sent, which we remind you:



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Mandatory documentation that must be attached to the Project

	Copy of the tax identification number of the entity and the representative person
	Detailed explanation of the Project
	Detailed budget of expected expenses and income of the project, indicating who finances each item of the project.
	Letter from the Provincial Council supporting the project
	Clear photographs of the project's location and recipients. This point is IMPORTANT. Without them, we cannot promote the project if it is accepted.
	Other documents (please specify):

For any questions or clarifications, please contact the regional administrator by email at amministratore@asscc-mondiale.org or by phone or WhatsApp at +34608717297.