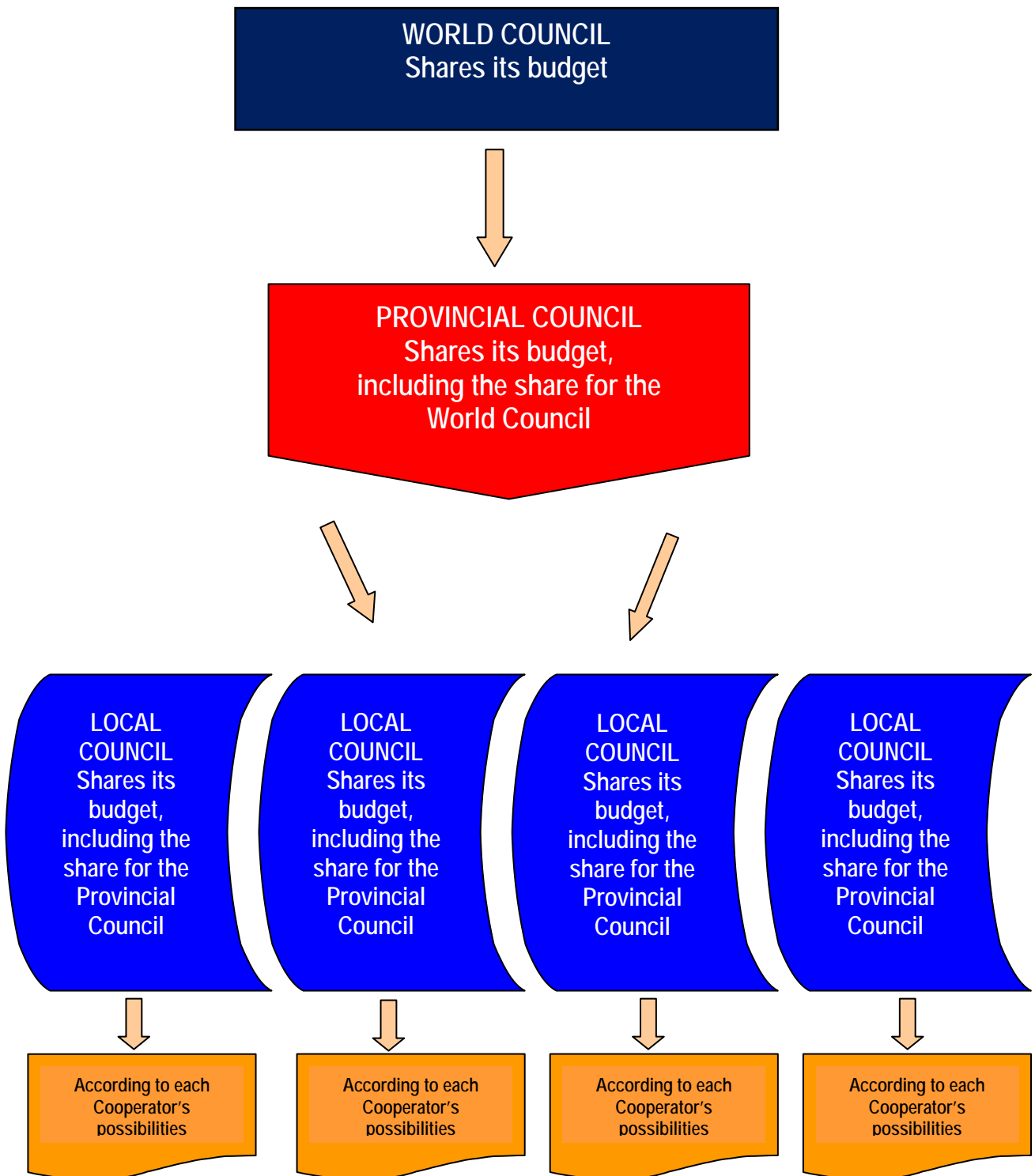
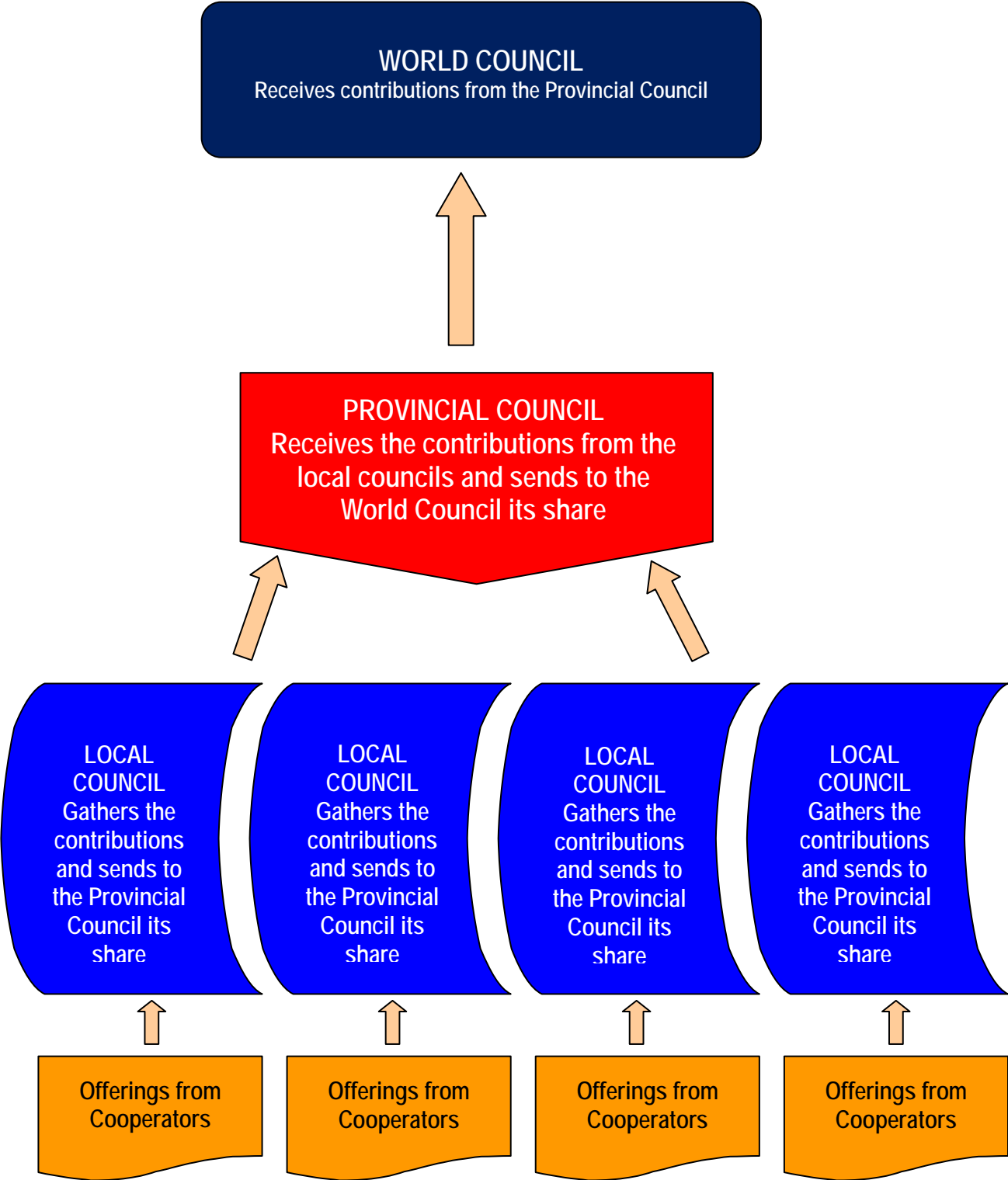


## OPERATING MODEL OF HOW THE BUDGETS ARE SENT



**The reverse of the above is the way to send contributions to the next level:**

**OPERATING MODEL  
FOR SENDING CONTRIBUTIONS**



**BUDGET**

**PROVINCIAL COUNCIL:** \_\_\_\_\_ **CALENDAR YEAR:** \_\_\_\_\_

**TO: LOCAL COUNCIL:** \_\_\_\_\_ **REGION:** \_\_\_\_\_

**TOTAL NUMBER OF COOPERATORS:** \_\_\_\_\_

	RECEIPTS	EXPENSES
A. FOR THE ASSOCIATION	_____	_____
B. FOR THE RECTOR MAJOR	_____	_____
C. FORMATION INITIATIVES	_____	_____
D. APOSTOLIC ACTIVITIES	_____	_____
E. ANIMATION OF THE ASSOCIATION	_____	_____
F. CHARITY AND MISSIONS	_____	_____
G. PUBLICATIONS/ FORMATION MATERIAL	_____	_____
H. SECRETARIAL NEEDS	_____	_____
I. MISCELLANEOUS	_____	_____
<i>TOTAL FOR THE YEAR-TO-DATE</i>	_____	_____
<i>RESIDUAL FROM LAST YEAR</i>	_____	_____
<i>STATE OF FINANCES as of December 31:</i>	+ _____	- _____

*Seen and approved by the Provincial Council on:* \_\_\_\_\_ (Nov./Dec.)

Provincial Coordinator

Treasurer

\_\_\_\_\_

**FINANCIAL REPORT FOR CALENDAR YEAR:** \_\_\_\_\_

**PROVINCIAL COUNCIL:** \_\_\_\_\_ **NO. OF CENTERS:** \_\_\_\_\_

**REGION:** \_\_\_\_\_ **TOTAL NO. OF COOPERATORS:** \_\_\_\_\_

**TO: WORLD COUNCIL**

	RECEIPTS	EXPENSES
A. FOR THE ASSOCIATION	_____	_____
B. FOR THE RECTOR MAJOR	_____	_____
C. FORMATION INITIATIVES	_____	_____
D. APOSTOLIC ACTIVITIES	_____	_____
E. ANIMATION OF THE ASSOCIATION	_____	_____
F. CHARITY AND MISSIONS	_____	_____
G. PUBLICATIONS/ FORMATION MATERIAL	_____	_____
H. SECRETARIAL NEEDS	_____	_____
I. MISCELLANEOUS	_____	_____
<i>TOTAL FOR THE YEAR-TO-DATE</i>	_____	_____
<i>RESIDUAL FROM LAST YEAR</i>	_____	_____
<i>STATE OF FINANCES as of December 31:</i>	+ _____	- _____

*Seen and approved by the Provincial Council on:* \_\_\_\_\_

Provincial Coordinator

Treasurer

\_\_\_\_\_  
**BUDGET**

CALENDAR YEAR: \_\_\_\_\_

LOCAL COUNCIL: \_\_\_\_\_ PROVINCE (sigla) \_\_\_\_\_

REGION: \_\_\_\_\_ TOTAL NO. OF COOPERATORS: \_\_\_\_\_

	RECEIPTS	EXPENSES
A. FOR THE ASSOCIATION	_____	_____
B. FOR THE RECTOR MAJOR	_____	_____
C. FORMATION INITIATIVES	_____	_____
D. APOSTOLIC ACTIVITIES	_____	_____
E. ANIMATION OF THE ASSOCIATION	_____	_____
F. CHARITY AND MISSIONS	_____	_____
G. PUBLICATIONS/ FORMATION MATERIAL _____	_____	_____
H. SECRETARIAL NEEDS	_____	_____
I. MISCELLANEOUS	_____	_____
<i>TOTAL FOR THE YEAR-TO-DATE</i>	_____	_____
<i>RESIDUAL FROM LAST YEAR</i>	_____	_____
<i>STATE OF FINANCES as of December 31:</i>	+ _____	- _____

*Seen and approved by the Local Council on:* \_\_\_\_\_ (Dec./Jan.)

Local Coordinator

Treasurer

\_\_\_\_\_

\_\_\_\_\_

**FINANCIAL REPORT FOR CALENDAR YEAR:** \_\_\_\_\_

**LOCAL COUNCIL:** \_\_\_\_\_

PROVINCE (sigla) \_\_\_\_\_ REGION: \_\_\_\_\_

TOTAL NO. OF COOPERATORS: \_\_\_\_\_

TO: **PROVINCIAL COUNCIL**

	RECEIPTS	EXPENSES
A. FOR THE ASSOCIATION	_____	_____
B. FOR THE RECTOR MAJOR	_____	_____
C. FORMATION INITIATIVES	_____	_____
D. APOSTOLIC ACTIVITIES	_____	_____
E. ANIMATION OF THE ASSOCIATION	_____	_____
F. CHARITY AND MISSIONS	_____	_____
G. PUBLICATIONS/ FORMATION MATERIAL	_____	_____
H. SECRETARIAL NEEDS	_____	_____
I. MISCELLANEOUS	_____	_____
<i>TOTAL FOR THE YEAR-TO-DATE</i>	_____	_____
<i>RESIDUAL FROM LAST YEAR</i>	_____	_____
<i>STATE OF FINANCES as of December 31:</i>	+ _____	- _____

*Seen and approved by the Local Council on:* \_\_\_\_\_

Local Coordinator

Treasurer

\_\_\_\_\_

\_\_\_\_\_

In analyzing each of the entries, the Council can verify itself with the following questions:

- A. How have we expressed our solidarity in concrete terms? Have we responded to the needs of the Association as it has requested?
- B. How have we answered the call of the Rector Major for the most urgent needs of the vast Salesian enterprise?
- C. How much of our resources have we invested in spiritual and formative initiatives?
- D. How much have we made available for the carrying out of our apostolic activities on behalf of the young and others?
- E. How much have we ear-marked for the animation and education of those who are in leadership?
- F. How much have we given in response to emergency relief and to missionary promotion?
- G. How much have we contributed to the Salesian press, for newsletters, and for building up a library for spirituality, formation, and apostolate?
- H. How much have we invested to organize our Center or our Provincial Council well – for meeting places, secretarial expenses, meetings, maintaining contact, mailings, website, etc.?
- I. What other expenses or sources of income have we noted in animating our Center or our Province?





*Appendice*

**SALESIAN COOPERATOR CENSUS - Year \_\_\_\_\_ - PROVINCE DATA - TABLE N° 1**

PLEASE PRINT

<b>PROVINCE (sigla)</b>	<b>SDB PROVINCIAL</b>	<b>ADDRESS</b>	<b>ZIP CODE</b>	<b>CITY</b>

<b>STATE</b>	<b>NATION</b>	<b>TELEPHONE</b>	<b>FAX</b>	<b>E-MAIL</b>

<b>NO. OF CENTERS AT SDB PRESENCE</b>	<b>NO. OF CENTERS AT FMA PRESENCE</b>	<b>NO. OF CENTERS OF A DIOCESE</b>	<b>TOTAL NUMBER OF COOPERATORS</b>	<b>AVERAGE % OF COOPERATORS WHO PARTICIPATE REGULARLY</b>	<b>TOTAL NUMBER OF ASPIRANTS</b>

*Appendice*

**SALESIAN COOPERATOR CENSUS - Year \_\_\_\_\_ - PROVINCIAL COUNCIL DATA - TABLE N° 2**

PLEASE PRINT

PROVINCE (sigla)	PROVINCE NAME	DATE OF COUNCIL ELECTION

ASSOCIATION LEADERSHIP	LAST NAME	FIRST NAME	GENDER M/F	YEAR OF BIRTH	YEAR BEGAN LEADERSHIP ROLE	E-MAIL
COORDINATOR						
SDB DELEGATE						
FMA DELEGATE						
FORMATOR						
SECRETARY						
TREASURER						
COUNCILLOR 1						
COUNCILLOR 2						
COUNCILLOR 3						
COUNCILLOR 4						
COUNCILLOR 5						
COUNCILLOR 6						
COUNCILLOR 7						
COUNCILLOR 8						
COUNCILLOR 9						
COUNCILLOR 10						

*Appendice*

**SALESIAN COOPERATOR CENSUS – Year \_\_\_\_\_ - LOCAL CENTER - TABLE N° 3**

PLEASE PRINT

<b>PROVINCE (sigla)</b>	<b>CENTER NAME</b>	<b>ADDRESS</b>	<b>ZIP CODE</b>	<b>CITY</b>

<b>REGION</b>	<b>NATION</b>	<b>TELEPHONE</b>	<b>FAX</b>	<b>E-MAIL</b>

<b>ATTACHED TO SDB, FMA, OR DIOCESE</b>	<b>DATE OF CENTER'S ESTABLISHMENT</b>	<b>NUMBER OF SALESIAN COOPERATORS</b>	<b>% SALESIAN COOPERATORS WHO PARTICIPATE REGULARLY</b>	<b>NUMBER OF ASPIRANTS</b>

*Appendice*

<b>SALESIAN COOPERATORS CENSUS - Year _____ - LOCAL COUNCIL DATA - TABLE N° 4</b>
---

PLEASE PRINT

<b>PROVINCE SIGLA</b>	<b>NAME OF THE CENTER</b>	<b>DATE COUNCIL ELECTED</b>

<b>LEADERSHIP IN ASSOCIATION</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>GENDER M / F</b>	<b>YEAR OF BIRTH</b>	<b>DATE LEADERSHIP ROLE BEGAN</b>	<b>E-MAIL</b>
<b>COORDINATOR</b>						
<b>DELEGATE</b>						
<b>TREASURER</b>						
<b>COUNCILLOR 1</b>						
<b>COUNCILLOR 2</b>						
<b>COUNCILLOR 3</b>						
<b>COUNCILLOR 4</b>						
<b>COUNCILLOR 5</b>						

*Appendice*

<b>SALESIAN COOPERATOR CENSUS - Anno _____ - PRIVATE DATA - SALESIAN COOPERATORS BELONGING TO THE CENTER - TABLE N° 5</b>
---

**PLEASE PRINT**

PROVINCE SIGLA	NAME OF THE CENTER	LAST NAME	FIRST NAME	GENDER M/F	YEAR OF BIRTH	DATE PROMISE MADE	PROFESSION AND AREA OF EMPLOYMENT (see Table 6)		SOCIAL - ECCLESIAL - ASSOCIATIVE/SALESIAN ACTIVITIES CODES (see Table 6)				
							1	2	3	4	5		

*Appendice*

**SALESIAN COOPERATOR CENSUS - Year \_\_\_\_\_ - CODES: PROFESSION-ACTIVITIES-VOLUNTEERS- APOSTOLATE –  
TABLE N° 6**

CODE	PROFESSIONE
1.A.	Student
1.B.	Homemaker
1.C.	Workman
1.D.	Craftsman
1.E.	Clerical worker
1.F.	Nursery or Elementary School Teacher
1.G.	Middle or High School Teacher
1.H.	University Professor
1.I.	Merchant
1.L.	Businessman
1.M.	Manager/Supervisor
1.N.	Freelance Professional
1.O./	Retired/+Code of former profession
1.P.	Other

CODE	SOCIAL ACTIVITIES
3.A.	Parascholastic
3.B.	Cultural
3.C.	Social Service
3.D.	Socio-political
3.E.	Social Communications
3.F.	Other

CODICE	ECCLESIAL ACTIVITIES
4.A.	Catechesis
4.B.	Animation of youth groups
4.C.	Animation of family groups
4.D.	Vocation pastoral
4.E.	Parish activities
4.F.	Missionary activities
4.G.	Ecumenical Collaboration
4.H.	Prayer Group
4.I.	Other

CODICE	ASSOCIATIVE/SALESIAN ACTIVITIES
5.A.1	General Coordinator
5.A.2	Provincial Coordinator
5.A.3	Coordinator of a Center
5.A.4	World Treasurer
5.A.5	Provincial Treasurer
5.A.6	Treasurer of a Center
5.A.7	World Councillor
5.A.8	Provincial Councillor
5.A.9	Councillor of a Center
5.A.10	Member of Regional Consulta
5.B.	Mamma Margaret Workshop
5.C.	Salesian Oratory or Youth Center
5.D.	Responsability in a Salesian work
5.E.	Offering up an illness
5.F.	Other

CODE	FIELD OF EMPLOYMENT
2.A.	Agriculture
2.B.	Professional Trades
2.C.	Industry
2.D.	Commerce
2.E.	Transportation
2.F.	Health
2.G.	Education
2.H.	Judiciary
2.I.	Social Communications
2.L.	Politics/Government Agency
2.M.	Other

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## ANIMARE LA SOLIDARIETÀ ECONOMICA

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**COLLANA FORMAZIONE  
DEL CONSIGLIO MONDIALE**

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- 1. Progetto di Vita Apostolica (ad experimentum)**
- 2. Commento ufficiale al Regolamento di vita apostolica (in lavorazione)**
- 3. Manuale per i Responsabili (in lavorazione)**
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- 5. Animare la solidarietà economica (ottobre 2012)**